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PLEASE READ CAREFULLY

DATE: 9-July-2015

TO: Suppliers to MSD IT Global Innovation Center s.r.o.

SUBJECT: Operations Change Over to a New ERP System, update of vendor database.

You are receiving this letter because you have been identified as a supplier to MSD IT Global Innovation Center s.r.o., hereafter referred to as MSD.

This Letter is to inform MSD suppliers that in early October 2015, MSD intends to migrate our Czech Republic based entity to a new operating system that will house the legacy business data necessary to conduct business as usual. In the same time we intend to update the vendor database.

This will enable MSD to manage accounts, orders, and payments with greater agility, accuracy and efficiency.

Over the next few months, we ask that you continue to manage your business with MSD as normal.

We are attaching a blank Business Partner Data Form to this letter. PLEASE COMPLETE THE BUSINESS PARTNER DATA FORM, SIGN & DATE and e-mail to MSD GFS VMG - Vendor Communications at msdgsfsvmd@merck.com, with a copy to CZ_Finance@merck.com by 28th of July 2015.

The form is also accessible at www.msd.cz/vendorform.

Additional Details regarding the changeover requirements and the impact to your transactional process will be provided to you in future communications. Communications will include Letters outlining the changes to the existing processes, and identification of actions and key dates that will impact you.

Should you have any questions or if you feel you have received this letter in error please contact MSD local office by e-mail CZ_Finance@merck.com

We look forward to our continued productive business relationship.

Cordially,

Miroslav Šach
Global Procurement

Piotr Miekus
Finance Director, Statutory Representative

Please read more about the MSD privacy commitment at <http://www.merck.com/about/how-we-operate/privacy/home.html>